

## **NEW WORDING OF THE CONDITIONS OF USE FOR EVENTS IN SANTA CLOTILDE GARDENS**

### **INTRODUCTION**

According to the Florence Charter, the historic garden is an architectural and plant composition which from the point of view of history or art is of public interest and is therefore considered a historic monument. Its material is essentially vegetal, it is living, perishable and renewable and is in continuous evolution. Its appearance is therefore the result of a perpetual balance between the cyclical movement of the seasons, the development and deterioration of nature and the artistic will and artifice that tends to perpetuate its state. Historic gardens fall into one of the three categories of cultural landscapes established by UNESCO.

The Italian Charter for the Restoration of Historic Gardens of 1981 also points to the importance of opening the gardens to the public, although "the historic garden must have a use which does not impair its fragility and therefore does not cause alterations to its structure and its original use". Historic gardens are therefore the most fragile part of our historic heritage.

Law 9/1993, of 30 September 1993, on Catalan Cultural Heritage, establishes that the most relevant assets of the Catalan cultural heritage, both movable and immovable, must be declared of national interest by the Government of the Generalitat of Catalonia. The Santa Clotilde Gardens have BCIN protection, within the category of Historic Gardens, according to the agreement of the Government of Catalonia of 11/07/1995, DOGC no. 2085 of 07/08/1995 - BIC No. R-I-53-0048. Number 1937-JH

### **1. GENERAL CONDITIONS**

In all events, the following precepts shall be complied with:

- 1.1. The organisers of the event (weddings, filming, corporate or association events), together with the request for the reservation of the space, which must be submitted to the Town Hall's registry office in the appropriate manner in accordance with the provisions of the law on administrative procedure, must provide at least: a detailed project/memory of the infrastructure and equipment required, the times of occupation and set-up/entry and exit for the event, so that it can be assessed by Lloret de Mar Town Council. For each type of event, the approximate number of guests, participants or attendees shall be provided.
- 1.2. The reservation of the space will be subject to a favourable report from the Gardens Management and the payment of the corresponding fee, according to the current tax ordinance published on the municipal website, by the applicant.
- 1.3. No alterations may be made to the Garden features.
- 1.4. The organisation undertakes to ensure that all the elements of the Gardens are left in perfect condition for use, as they were before the event took place.
- 1.5. It is strictly forbidden to use any of the resources of the Gardens without the express authorisation of the management.

- 1.6. The organisers will be responsible for any damage detected in the infrastructures or elements of the Gardens in the area affected by the event during the assembly/disassembly and celebration of the event.
- 1.7. The organisers will provide a cleaning service during the event and during set-up and dismantling. At the end of the event, the area used must be left in perfect condition.
- 1.8. Access and parking of any type of vehicle will be in accordance with the rules established by the Gardens Management for each event.
- 1.9. For the reception and evacuation of material, the Garden Management will indicate an area to which wheeled vehicles may have access.
- 1.10. Lloret de Mar Town Council will provide for each event the different restrictions on the use of roads and the type of vehicle that can access them.
- 1.11. The organisers, in order to preserve the safety of the users of the Gardens, will specifically mark off the area specifically involved in assembly/disassembly tasks, and access to the event area may only be restricted to users of the Gardens during the event.
- 1.12. It will be the responsibility of the organisation to ensure that all tasks directly or indirectly involved in the assembly/disassembly of the event comply with Law 31/1995 of 8 November 1995 on the Prevention of Occupational Risks.
- 1.13. In all cases, the legislation in force concerning events in public places and spaces, as well as that for the protection of the environment, must be strictly complied with.
- 1.14. Any specifications made by the technical staff of Lloret de Mar Town Council, the Gardens Management and the Municipal Police shall be complied with.
- 1.15. The staging of the event may never delimit or impede access to any of the areas of the Gardens, as well as evacuation or emergency routes.

## **2. SPECIFIC REGULATIONS ACCORDING TO THE TYPE OF SPACE ASSIGNMENT**

### **2.1 EXCLUSIVE USE OF THE GARDENS**

- . The gardens will be closed to the visiting public
- . The event will be able to choose the garden site that best suits its needs.
- . The maximum capacity for the public is 280 people.
- . Full-time exclusivity shall be available at the following times:

From April to October from 10am to 8pm, from November to January from 10am to 5pm and from February to March from 10am to 6pm.

Half-day exclusivity is available with the following timetables:

From April to October from 10am to 3pm or from 3pm to 8pm, from November to January from 10am to 2pm or from 1pm to 5pm and in February and March from 10am to 2pm or from 2pm to 6pm.

- . The assembly of the event will be carried out within the timetable reserved exclusively for the event.
- . The fee to be paid for the exclusive assignment shall be that which corresponds according to with the tax ordinances approved for this purpose (currently the rate is €6,000.00 for a full day and €3,500.00 for a half day).

- . Payment will be made when the event has been authorised to take place.
- . These conditions do not apply to the "Som de Mar" music festival or other events promoted and/or organised by Lloret de Mar Town Council.

## **2.2 TRANSFER OF THE SPACE WITH THE GARDENS OPEN TO THE VISITING PUBLIC**

- . The gardens will be open to the public and visitors will not be allowed to interfere with the tour.
- . The maximum capacity will be 150 people.
- . The venue for the event will be determined by Lloret de Mar Town Council's Cultural Heritage technical services.
- . The entry and exit of material shall take place before the opening or after the closing of the visiting hours of the Gardens.
- . Surveillance and access control services will be invoiced separately, depending on the type and needs of the event.
- . The event organisers will assume the cost of the personnel indicated by Lloret de Mar Town Council to control the entry and exit of material and surveillance at the points defined by the Garden Management.

## **3. PROHIBITIONS AND LIMITATIONS**

Specifically, the organisation of the event must respect the following prohibitions and limitations:

- 3.1. It is strictly forbidden to affect in any way any vegetation in the Gardens.
- 3.2. It is especially forbidden to make any kind of fire in the gardens.
- 3.3. Any movement within the Gardens will take into account that it is interfering with the normal use of the Gardens, and therefore maximum precautions will be taken, restricting the speed of circulation to 20 km/h. If non-compliance with this rule is observed, the offending vehicle will be expelled immediately and prevented from entering.  
  
later.
- 3.4. It is strictly forbidden to park any vehicle inside the gardens. Once loading/unloading has been completed, vehicles must leave the gardens.
- 3.5. The piercing of any part of the Gardens is strictly prohibited.
- 3.6. At no time shall the elements of the Gardens be used as a support for any type of billboard or anchoring of structures.
- 3.7. All time constraints for assembly/disassembly shall be clearly and precisely marked.

3.8. Vehicles entering the Gardens will have to park in the area established by the Management, and may not do so from the starting point of the route to visit the Gardens for the visiting public under any circumstances.

3.9. It is forbidden to place cables, aerials or any type of conduction on the urban furniture in the Gardens. It is also forbidden to run cables or conduits through plant elements.

3.10. It is forbidden to dig trenches for the underground installation of any type of piping.

3.11. The entire electrical installation will have to comply with the conditions established by the current Electrotechnical Regulations.

3.12. Generating sets must be positioned in such a way that the smoke outlet does not affect trees. Similarly, generating sets shall be installed on watertight impermeable surfaces to prevent contamination of the ground by leakage.

3.13. All installations will have to leave, in any case, a two-metre lane to allow the circulation of Garden maintenance vehicles.

3.14. It is strictly forbidden to install elements in road crossing areas.

3.15. It is strictly forbidden to use paint for the marking of markings and routes on the ground and plant elements.

3.16. It is forbidden to walk and invade flowerbeds or landscaped areas expressly delimited by plant walls or fences.

The channel to be used for the various communications should be e-mail. The organisers will send their communications to the Garden Management:

[patrimoni@lloret.cat](mailto:patrimoni@lloret.cat)

In addition to ensuring compliance at all times with the municipal by-laws and regulations for the use of the Gardens, the Garden staff will draw up a photographic report to record strict compliance/non-compliance with the authorised use of the Gardens.

#### **4. APPROVAL AND PUBLICITY**

These conditions will be approved by the competent municipal body and published in the electronic Headquarters of the City Council.

Authorisations for the use of the Gardens granted from the time of approval of this document onwards shall refer to it as regards the conditions to be observed by the holder of the authorisation, and this document shall be attached to the notification of the authorisation decision.